

CORPORATE PACKAGES

Minimum of 30 persons

A. WHOLE DAY PACKAGE:

➤ **Php 1,700.00net per person, per day**

Date	Function Room Requirements	Package Per Person
Package	8am to 5pm AM Snack, Buffet Lunch & PM Snack	Php1,700.00net per person Per day

(Rate is inclusive of 10% service charge and gov't tax)

Inclusions:

Use of the venue for maximum of 9 hours
 LCD Projector & Screen
 Flipcharts
 Whiteboard with markers and eraser
 Pads and pencils
 Complimentary parking slot *(10% of the minimum guaranteed participants)*

Beverages

One (1) round of Iced Tea during Lunch
 Flowing coffee

B. HALF DAY PACKAGE:

➤ **Php 1,500.00net per person**

Date	Function Room Requirements	Package Per Person
Package	8am to 12nn / 1pm to 5pm AM or PM Snack & Buffet Lunch	Php1,500.00net Per person

(Rate is inclusive of 10% service charge and gov't tax)

Inclusions:

Use of the venue for maximum of 5 hours
 LCD Projector & Screen
 Flipcharts
 Whiteboard with markers and eraser
 Pads and pencils
 Complimentary parking slot *(10% of the minimum guaranteed participants)*

Beverages

One (1) round of Iced Tea during Lunch
 Flowing coffee

In addition to this, we are pleased to provide you with the following concessions for the duration of your event:

- Use of function room based on the date and time mentioned above, in excess, **Php10,000.00 per hour** shall be charged. Function room usage extension will be subject for availability and approval of the management.
- Use of one (1) LCD projector and motorized wide screen
- Basic Sound System with (2) Microphones
- Flipcharts with markers and erasers
- Papers and Pencils
- Complimentary Wifi Access

The Bayleaf, reserves the right to impose meeting rental fees if you require additional function rooms.

C. Health Protocols

1. Presentation of vaccination cards upon entry at the hotel
2. Pregnant Moms, Seniors & PWD are required to be fully vaccinated
3. Unvaccinated guests must undergo Antigen Test by the hotel with negative result

Rate: Php500.00net per test Time: 12nn to 8pm

D. Billing Arrangement

1. Full payment should be settled seven (7) days before the event date.
2. For companies with approved send bill arrangement, a copy of signed PO, LOA or CAF from authorized signatories should be furnished to the HOTEL upon confirmation.
3. All other incidental charges will be paid immediately after the event in cash or credit card only, acknowledged by authorized signatories.

Bank Account Details

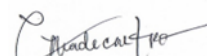
Bank Name: Metrobank
Account Name: The Bayleaf Hotel
Bank Account: Metrobank Dasmaringas Branch
Account Number: 3235 72 762 6

We truly hope that you find our proposal acceptable. A separate contract detailing all the arrangements agreed upon, including the standard terms and conditions.

Should you have other requirements or further queries, please do not hesitate to get in touch with the undersigned at the mobile number +63 977 832 0059/ 046 435 5000 or send us a message at e-mail address candice.decastro@thebayleaf.com.ph.

Once again, thank you for this opportunity to do business with you and we look forward to the pleasure of welcoming your guests to The Bayleaf Cavite.

Sincerely,



Candice Mae de Castro
Sales Account Manager